



Event Tech Guide

3rd Floor Foyer

Event Mode 1:



Event Mode 2:



Event Mode 3:



3rd Floor Foyer

File Specifications:

Static File Type:	.png or .jpg
Image Dimensions:	1920w × 1080h (landscape orientation)
DPI:	96 or 120

Both sides of the 3rd Floor Foyer display the same content. Only the center screen is customizable. Please provide final graphic file 72-hours before your event date.

File naming:	01.01.2022-EventTitle.png (date-EventTitle.)
Example:	05.15.2022-SusanAndEvanWedding.png

If you are exporting from our supplied PowerPoint template file, export only the slide you have selected in .png format at 1920 pixels wide × 1080 pixels high.

Please email your file to: av@planetwordmuseum.org and CC your event manager.