PRIVATE EVENTS AT PLANET WORD
Host an event at Planet Word!

I do. Meeting adjourned. L’Chaim!
What’s on the agenda? ¡Feliz Cumpleaños! Congratulations!
And many more ...

Whatever words you need to say, Planet Word has just the right space for you. What memories will you create here?

Email us at: host@planetwordmuseum.org

All rental rates include five hours, load in and load out time, and an event captain.

Entire museum buyouts are available.

The Franklin School

Planet Word occupies the historic Franklin School, a 50,000-square-foot, five-story building located on Franklin Square at 13th and K streets in northwest Washington, D.C.

Designed by renowned architect Adolf Cluss and opened in 1869, the Franklin School was the flagship of the first public schools in Washington, D.C. The school offered free universal education to boys and girls, serving as a model for the modern public school system.

The Franklin School was designated a National Historic Landmark in 1996.

Planet Word is committed to making our meeting and event space accessible to groups that share our mission to renew and inspire a love of words and language. Please inquire about our non-profit rental rates.
Event Spaces
Mansard Room

Beautiful exposed beams, wood floors, and frescoed walls make this an unforgettable venue for meetings and celebrations of all sorts. Under a soaring mansard roof at the top of the Franklin School, this space can be configured for elegant dinners, performances, meeting, or receptions. The Mansard Room can be combined with the Rooftop Terrace for a larger event.
**Mansard Room**

**Configurations**

**Seated Dinner**
- 18 circular tables
- 8 guests per table
- 144 total guests

**Video Screening Seating**
- 9 rows
- Up to 26 guests per row
- 216 total guests
Rooftop Terrace

With views north and west across verdant Franklin Square and the rooftops of the K Street Corridor, the Rooftop Terrace is a gorgeous outdoor venue for pre-dinner cocktails, post-dinner dessert, or a sunset reception. The Rooftop Terrace can be combined with the Mansard Room for a larger event.

**DIMENSIONS**
832 ft², 23’ × 36’

**CAPACITY**
STANDING RECEPTION: 75

**AV CAPABILITIES**
Built-in, discrete speakers; power; wifi

**STANDARD RATES**
WEEKEND: $2,750
WEEKDAY: $2,500
NON-PROFIT WEEKEND: $2,350
NON-PROFIT WEEKDAY: $2,200
The Bloomberg Philanthropies Great Hall is the architectural centerpiece of the Franklin School and Planet Word’s showcase venue both day and night. The 5,000-LED globe that anchors the Spoken World exhibit becomes a stunning chandelier as it rises at the touch of a button up to the towering 22-foot-high ceiling. With fourteen-foot windows overlooking Franklin Square, trompe l’oeil frescoes, and a historic proscenium, the elegant, versatile Bloomberg Philanthropies Great Hall is unlike any other event space in Washington.
Bloomberg Philanthropies Great Hall

**SEATED DINNER**
19 circular tables
8 guests per table
152 total guests

**LECTURE SEATING**
10 rows
up to 26 guests per row
240 total guests

**CONFIGURATIONS**

- Bathrooms
- Stairs
- Elevator
- Kitchen
The 22-foot-tall wall of words is the star of the show in this unique venue — perfect for pre-dinner cocktails, post-dinner dessert, or receptions. The Word Wall can be combined with the Bloomberg Philanthropies Great Hall for a larger event.
Anchored by Speaking Willow, an interactive sculpture from renowned artist Rafael Lozano-Hemmer, the AT&T Plaza is a ground level courtyard oasis just off K Street. The space includes a raised platform at the South end suitable for speakers or a small band. The AT&T Plaza can be combined with the Friedman Family Auditorium for a pre-performance or post-performance reception.
This 150-seat, beautifully appointed auditorium has its own entrance right off the AT&T Plaza. The space includes a dedicated AV booth and a green room.
Welcome Lobby

Our delightful Welcome Lobby makes a flexible gathering place: its welcome desk can double as a bar and the glass-enclosed entry vestibule can serve as a check-in area. The space features graceful details like the iconic arches that define the Franklin School, and terrazzo floors embedded with a swirling design of written symbols from the past to the present. The Welcome Lobby can be combined with the AT&T Plaza or the Friedman Family Auditorium for larger events, or can serve as a pre-dinner cocktail space when combined with the Bloomberg Philanthropies Great Hall.
## Room Rates

<table>
<thead>
<tr>
<th>EVENT SPACE</th>
<th>WEEKEND</th>
<th>WEEKDAY</th>
<th>NON-PROFIT WEEKEND</th>
<th>NON-PROFIT WEEKDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Building</td>
<td>$33,000.00</td>
<td>$29,700.00</td>
<td>$28,000.00</td>
<td>$26,400.00</td>
</tr>
<tr>
<td>Bloomberg Philanthropies Great Hall</td>
<td>$10,500.00</td>
<td>$9,400.00</td>
<td>$8,900.00</td>
<td>$8,400.00</td>
</tr>
<tr>
<td>Mansard Room &amp; Bloomberg Philanthropies Great Hall</td>
<td>$13,200.00</td>
<td>$11,900.00</td>
<td>$11,200.00</td>
<td>$10,500.00</td>
</tr>
<tr>
<td>Mansard Room &amp; Rooftop Terrace</td>
<td>$10,500.00</td>
<td>$9,400.00</td>
<td>$8,900.00</td>
<td>$8,400.00</td>
</tr>
<tr>
<td>Bloomberg Philanthropies Great Hall</td>
<td>$11,550.00</td>
<td>$10,395.00</td>
<td>$9,800.00</td>
<td>$9,250.00</td>
</tr>
<tr>
<td>Mansard Room &amp; AT&amp;T Plaza</td>
<td>$11,000.00</td>
<td>$9,900.00</td>
<td>$9,350.00</td>
<td>$8,800.00</td>
</tr>
<tr>
<td>Gallery Experience</td>
<td>$500/hr</td>
<td>$500/hr</td>
<td>$500/hr</td>
<td>$500/hr</td>
</tr>
</tbody>
</table>
# Preferred Caterers

<table>
<thead>
<tr>
<th>CATERER</th>
<th>CONTACT</th>
<th>INSTAGRAM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Get Plated (BIPOC Owned)</td>
<td>Lisa DeMare <a href="mailto:lisa@getplateddc.com">lisa@getplateddc.com</a></td>
<td>@getplateddc</td>
</tr>
<tr>
<td>Immigrant Food (plated dinners for &lt;100 guests; passed apps for &gt;100)</td>
<td>Lauren O’Leary <a href="mailto:lauren@immigrantfood.com">lauren@immigrantfood.com</a></td>
<td>@immigrantfood</td>
</tr>
<tr>
<td>Occasions Caterers</td>
<td>Sydney Morgan <a href="mailto:smorgan@occasionscaterers.com">smorgan@occasionscaterers.com</a></td>
<td>@occasionscaterers</td>
</tr>
<tr>
<td>Spilled Milk</td>
<td>Amit Gulati <a href="mailto:amit@spilledmilkcatering.com">amit@spilledmilkcatering.com</a></td>
<td>@spilledmilkdc</td>
</tr>
<tr>
<td>Windows Catering Company</td>
<td>Anne Movaghari <a href="mailto:amovaghari@catering.com">amovaghari@catering.com</a></td>
<td>@windowscatering</td>
</tr>
</tbody>
</table>
WHAT MEMORIES WILL YOU CREATE HERE?

PLANET WORD
925 13th Street, NW
Washington, D.C. 20005

host@planetwordmuseum.org

PHOTO CREDITS: Les Talusan, DuHon Photography, and Joseph Romeo